

# Witney Town Council

**Mrs Sharon Groth FSLCC fCMgr**  
Town Clerk

**Cllr Duncan Enright**  
Mayor of Witney



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25 June 2019

To: Members of the Christmas Sub Committee - *J Aitman, T Ashby, D Butterfield, O Collins, J King and R Smith*  
(and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **Christmas Sub Committee** to be held in the Gallery Room, The Corn Exchange, Witney on **Monday, 1st July, 2019 at 6.00 pm** for the transaction of the business stated below.

## RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## AGENDA

*All Council Meetings are open to the public and press, unless otherwise stated.*

1. **ELECTION OF CHAIRMAN**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**
4. **Minutes**
  - a) To adopt and sign as a correct record the minutes of the meeting held on 4 March 20 (enclosed)
  - b) Matters arising from the minutes
5. **Update on Christmas Lighting Display 2019**

To receive and consider the report from the Operations and Estates Officer (enclosed)
6. **Update on Switch On Event 2018 from Rotary**

To receive and consider a verbal update from the Rotary Club (if available)
7. **Update on Advent Fayre**

To receive and consider the report from the Projects Officer (enclosed)

SL-1-5

Town Clerk